

Performance Management: Managing Employee Performance for HR

Inspiring someone to be their best is no easy task. Just how do you manage for optimum performance? How do you create a motivating environment that encourages people to go beyond their best? This one-day workshop will give you some of those skills.

How You Will Benefit:

- Understand the role of goal setting in performance management.
- Have tools to help your employees set and achieve goals.
- Have a three-phase model that will help you prepare employees for peak performance, activate their inner motivation, and evaluate their skills.
- Have a better knowledge of motivational tools and techniques.

What You Will Cover:

- ▶ The Shared Management Model
- ▶ Setting Goals
- ▶ Phase I (Preparation): Choosing the Right Person for the Job, Setting Standards, Coaching, and Training
- ▶ Phase II (Activation): Motivation
- ▶ Phase III (Ongoing and Formal Evaluation): Feedback and Performance Reviews

Name of City and Date of Event

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What's Included:

- Instruction by an expert facilitator
- Small interactive groups
- Specialized manual and course materials
- Personalized certificate of completion

TIME: 9am – 4pm. *Prices and dates are subject to change.

Pre-Registration Form:

Performance Management: Managing Employee Performance for HR

Yes Enroll me now

Participant Name (*Please Print*)

Position

Immediate Supervisor

Organization

Organization Address

ZIP _____ Telephone # _____

Fax _____ E-Mail _____

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Sustainable Peak Performance